

## **Girl Scouts of Central Texas Service Unit Youth Recognitions Coordinator**

**Position Summary:** This position is responsible for recognizing youth members in the assigned service unit for their outstanding Girl Scout achievements and for sharing these achievements with the service unit throughout the year.

**Accountability:** Appointed for the assigned service unit and accountable to service unit leadership team or other appropriate Girl Scouts of Central Texas (GSCTX) staff members. This position is appointed for a one-year term limit and will be reviewed annually.

### **Responsibilities:**

- Leads youth recognition efforts in the assigned service unit (SU).
- Collects, compiles, and maintains service unit youth recognition records.
- Utilizes the service unit youth recognition records to identify youth members eligible for recognition at the annual service unit recognition event.
- Shares service unit youth members' outstanding achievements with service unit members and families through email, social media, newsletters, and/or other preferred service unit communication tools throughout the year.
- Serves as a member of the SU Recognitions Committee and works with the other SU Recognitions Committee members to plan and host an annual service unit recognition event.
- Invites all youth being recognized and their families to the service unit recognition event.

### **Position Commitments:**

- Effective communication skills, both orally and written.
- Ability to make a commitment to the philosophy of Girl Scouting, both nationally and locally.
- Ability to effectively interact, work, and collaborate with people of various cultural backgrounds and promote an environment of inclusivity.
- Be a registered adult member of GSUSA, have a current eligible criminal background check on file at GSCTX, and be in good standing with GSCTX.

### **Top Skills You Will Gain From This Position:**

1. Leadership, problem-solving, and creative thinking
2. Teamwork and collaboration
3. Communication and improved interpersonal skills