



## **Girl Scouts of Central Texas Service Unit Recognitions Committee Member**

**Position Summary:** This position is responsible for working collaboratively with other Service Unit Recognitions Committee members to ensure adult volunteers and youth members in the assigned service unit are recognized for their outstanding achievements.

**Accountability:** Appointed to the assigned service unit for a one-year term limit that is reviewed annually and accountable to the service unit leadership team and appropriate Girl Scouts of Central Texas (GSCTX) staff.

### **Responsibilities:**

- Collaborates with fellow committee members, including the service unit youth recognitions coordinator and the committee chair, the service unit volunteer recognitions coordinator, to develop and implement an annual service unit recognition plan to formally and informally recognize youth and adult members throughout the year.
- Maintains current knowledge of service unit, council, and national awards by reviewing the Volunteer Awards Guide found within [Service Unit Resources](#) and assists with facilitating the nomination of outstanding volunteers for these awards.
- Reviews and approves service unit award nominations.
- Plans and hosts an annual service unit recognition event.
- Provides input and feedback to improve service unit recognition efforts.
- Submits the [GSCTX Service Unit Roster form](#) annually to accept/renew the role.
- Participates in succession planning for the position.

### **Position Commitments:**

- Ensures compliance with regulations governed by GSUSA and GSCTX policies and procedures, including management of service unit finances.
- Ability to effectively interact, work, and collaborate with people of various cultural backgrounds and promote an environment of inclusivity.
- Completes all training for the position and checks in with your GSCTX membership staff for the most up-to-date training path.
- Be a registered adult member of GSUSA, have a current eligible criminal background check and Youth Protection Training on file at GSCTX, and be in good standing with GSCTX.
- Ensures all data with personally identifiable information or financial information is kept confidential and not shared. Data should not be saved to personal devices or printed unless necessary and should be deleted or shredded as soon as it is no longer needed.

### **Top Skills You Will Gain From This Position:**

1. Event planning and creative thinking
2. Teamwork and collaboration
3. Communication and improved interpersonal skills