



Girl Scouts of Central Texas Service Unit Madrina

Position Summary: This position is responsible for working with and supporting Spanish-speaking troops and groups within a designated geographical area.

Accountability: Appointed to the assigned service unit for a one-year term limit that is reviewed annually and accountable to the service unit leadership team and appropriate GSCTX staff.

Responsibilities:

- Provides information, advice, and encouragement to Spanish-speaking volunteers, caregivers, Girl Scouts, and potential Girl Scouts and their families to foster inclusiveness and a sense of belonging and to increase their knowledge of Girl Scouting, including Girl Scout program resources available in Spanish.
- Assists new Spanish-speaking volunteers and caregivers with registering.
- Attends recruiting events and other service unit events as needed to be able to support Spanish-speaking attendants.
- Translates written service unit communication and forms as needed.
- Submits the **GSCTX Service Unit Roster form** annually to accept/renew the role.
- Participates in succession planning for the position.

Position Commitments:

- Ensures compliance with regulations governed by GSUSA and GSCTX policies and procedures, including management of service unit finances.
- Ability to effectively interact, work, and collaborate with people of various cultural backgrounds and promote an environment of inclusivity.
- Completes all training for the position and checks in with your GSCTX membership staff for the most up-to-date training path.
- Be a registered adult member of GSUSA, have a current eligible criminal background check and Youth Protection Training on file at GSCTX, and be in good standing with GSCTX.
- Ensures all data with personally identifiable information or financial information is kept confidential and not shared. Data should not be saved to personal devices or printed unless necessary and should be deleted or shredded as soon as it is no longer needed.

Top Skills You Will Gain From This Position:

1. Mentorship
2. Problem-solving and adaptability
3. Communication and improved interpersonal skills
4. Teamwork and collaboration