

Girl Scouts of Central Texas Service Unit Director

Position Summary: This position will develop, promote, manage, and maintain Girl Scouting in a designated geographical area. In partnership with Girl Scouts of Central Texas (GSCTX) membership staff, the service unit director provides support to volunteers and aids in meeting Service Unit specific goals and making a difference in the lives of Girl Scouts in their community.

Accountability: Appointed for the assigned service unit and accountable to GSCTX membership staff or other appropriate GSCTX staff members. This position is appointed for a one-year term limit and will be reviewed annually.

Responsibilities:

- Identifies, recruits, supports, and inspires Service Unit Team members to help carry out plans and activities for the service unit.
- Assists in recruiting new volunteers and Girl Scouts each membership year.
- Engages and retains existing youth and adult members through local service unit events and opportunities.
- Connects with service unit team members, volunteers, caregivers, and Girl Scouts as appropriate on a regular basis through meetings and various other means of communication.
- Plans, schedules, and chairs meetings for the service unit team and service unit.
- Attends conferences, meetings, and other scheduled events as appropriate, including but not limited to the GSCTX Volunteer Enrichment Conference and Spring Retreat.
- Ensures that all adults working with youth members and/or handling money have a current eligible CBC on file with GSCTX, are registered Girl Scout members.

Position Commitments:

- Ensures that compliance with regulations governed by the following is met: GSUSA and GSCTX Policies and Procedures, including management of service unit finances if necessary.
- Ability to effectively interact, work, and collaborate with people of various cultural backgrounds and promote an environment of inclusivity.
- Completes all training for the service unit director position and checks in with your GSCTX membership staff for the most up-to-date training path.
- Be a registered adult member of GSUSA, have a current eligible criminal background check on file at GSCTX, and be in good standing with GSCTX.

Top Skills You Will Gain From This Position:

1. Leadership and management
2. Problem- solving and adaptability
3. Communication and improved interpersonal skills
4. Teamwork and collaboration
5. Time management and prioritizing tasks