

## **Girl Scouts of Central Texas Service Unit Community Service Coordinator**

**Position Summary:** This position is responsible for providing direction and support to Girl Scouts through community service opportunities within a designated geographical area. In partnership with the service unit team, the service unit community service coordinator provides support to volunteers and aids in meeting service unit specific goals and making a difference in the lives of Girl Scouts in their community.

**Accountability:** Appointed for the assigned service unit and accountable to the Service Unit Leadership Team or other appropriate Girl Scouts of Central Texas (GSCTX) staff members. This position is appointed for a one-year term limit and will be reviewed annually.

### **Responsibilities:**

- Seeks out opportunities for troops and Girl Scouts to do community service in the service unit and surrounding areas throughout the program year.
- Develops and maintains a database of local organizations and agencies that troops could contact to set up service projects.
- Coordinates service unit wide service project opportunities.

### **Position Commitments:**

- Ensures that compliance with regulations governed by the following is met: GSUSA and GSCTX Policies and Procedures, including management of service unit finances if necessary.
- Ability to effectively interact, work, and collaborate with people of various cultural backgrounds and promote an environment of inclusivity.
- Completes all training for the service unit community service coordinator position and checks in with your GSCTX membership staff for the most up-to-date training path.
- Be a registered adult member of GSUSA, have a current eligible criminal background check on file at GSCTX, and be in good standing with GSCTX.

### **Top Skills You Will Gain From This Position:**

1. Teamwork and collaboration
2. Problem-solving and creative thinking
3. Communication and improved interpersonal skills